

Hackney PAR Check in afternoon

Date: 29th April 2023 Time: 12.30 pm to 4.30 pm, The Forest Road Youth Hub

Time	Mins	Who	Activity	Notes
12.00	30	SC/RN	Arrive to set up room	<ul style="list-style-type: none"> ● Flipchart for bike rack ● Seating perhaps café style with 4-5 on one table ● Tables on the side for resources ● Labels for names?
12.30	5	SC	<ul style="list-style-type: none"> ● Welcome and housekeeping: <ul style="list-style-type: none"> ○ Toilets ○ Breaks and end time ○ Fire exits ○ what evaluation tool will you choose? 	
12.35	20	RN	Draw a timeline of the field work that you've done so far. Mark on any highs and lows - what went well (magic moments?) what didn't go well (desperate moments!?) what did you learn? anything you would do differently?	
12.55	20	RN/SC	Feedback from each group	5 mins per group
13.15	15	SC	Review the data so far - early themes emerging...	

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13.30	30	All	Browse data over lunch and ask questions! What is missing? Who haven't we asked? What further questions are there?	Park further questions on bike rack
14.00	20	RN	<p>Open and closed Questions</p> <ul style="list-style-type: none"> o `Famous Person 'A' o Yes/No answers only o How many questions <ul style="list-style-type: none"> o `Famous Person 'B' o Any Questions o How many questions <p>Leading Questions That was a good exercise wasn't it? etc.</p> <p>Supplementary Questions</p> <ul style="list-style-type: none"> • 5 helpers <p>Deeper questions that Public Health would like us to ask...</p>	
14.20	30	SC/RN	Interview each other's teams - use existing data to practice interviewing in a bit more depth...think of good questions to try out, use the deeper public health questions...	
14.50	30	SC/RN	Planning the next sessions - Any improvements to communication and logistics? choose a tool!	

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			Plan the next 2 sessions including a flow of different tools - which ones might you start with as an 'opener' and then dig deeper using one of the deeper questions? <could be a school or institution that you know as an example?>	
15.20	20	SC/RN	Planning the next sessions detail of dates and support needs	Go through fieldwork plan
15.40	20	All	Feedback from each group	
16.00	15	SC/RN	Bigger Picture - what could the end result look like / when?	
16.15	15	SC/RN	Any questions or queries?	
16.30			END	